
Monterey Township Meeting Minutes

January 2021

Call to order, Roll call and Pledge of Allegiance

A meeting of Monterey Township Board was held via Zoom due to Public Act 228 of 2020 on 1/4/2021 at 7:01pm.

Board members included:

Supervisor	Henry Reinart
Clerk	Megan Frank
Treasurer	Julie DeHaan
Trustee	Eric Commons
Trustee	Jerry Williams

Citizens present: 0

No Public Comment

Reports

1. Visiting Officials: None
2. Assessors: Getting information updated for Board of Review dates.
Organizational Meeting, Tuesday March 2, 2021, 8:00pm.
Hearing Appeals, Monday March 8, 2021 from 1:00pm-7:00pm and Tuesday March 9, 2021 from 2:00pm-8:00pm
July Board of Review (if needed) July 20, 2021 at 6:30pm
December Board of Review (if needed) December 14, 2021 at 6:30pm
3. Township Board Members:
 - a. Frank– Fulfilling requirements and doing trainings. Financials complete and will continue learning. Have Election Coordinating Committee Meeting schedule for end of the month.
 - b. DeHaan – Collecting money. Just over 50% collection.
 - c. Commons – Nothing
 - d. Williams – Nothing
 - e. Reinart – Answering questions. PCI report – 39 total building permits pulled for 2020. 11 new houses built in Monterey Township.
4. Other Township boards (Planning/ZBA/etc):
 - a. No new Planning Board updates
 - b. No new ZBA updates.
5. Other boards (Fire/EMS/Library/etc):
 - a. Fire – No new news. Meets in 2 weeks.
 - b. EMS - No new news. Meets next Wednesday.

Motions:

- Frank motion to approve December Meeting Minutes, DeHaan supports. No further comment. 5 yays, 0 nays. Motion approved.
- Frank motion to approve Financials, Williams supports. Comment: Frank briefly explained financials sheet, and requested if once a month, meet up with treasurer to double reconcile financials. No further comments. 5 yays, 0 nays. Motion approved.
- Frank motion to approve to Pay Bills, Williams supports. No further comment. 5 yays, 0 nays. Motion approved.

Unfinished business

1. Blight Update: No recent reports from PCI.
2. Cemetery Maintenance:
 - a. Asphalt Millings – Did not go in this Fall. Have not checked with Arnsman’s. Bid should still be good for next Spring.
 - b. Concerns – Someone called the sheriff’s department in regards to a little stone cow place at the gravesite with stone missing. An individual also planted a rose bush at gravesite which goes against Cemetery policies.
3. Township Phone System: System has worked. Have been receiving calls and helping the people of Monterey.
4. Board Trainings – DeHaan, & Frank attended trainings in December. Williams & Reinart to attend trainings in January. Frank to attend again in January. Once DeHaan & Frank complete trainings, will be looking into creating new polities for checks and finances. Commons has not received info for training yet.
5. 2021 Lawn Care – Lawn Care facility called during meeting, Reinart placed on speaker, asking if they were interested in continuing contract for Lawn Care service. Facility now requesting \$21,000. Last year, Township budgeted \$15,000. Board decided to open bids. Reinart to add/fix clause. Will be making special meeting with Budget Hearing at the end of Feb. for 2021 Lawn Care Bids.
6. Liquor Ordinance Review – Sent to lawyers to review. Individual bought Diamond Springs Golf Course, would like to serve 6 pack for \$20, looking to board to square away ordinance. Will require a Public Hearing and vote from Board in Spring. Would like to pass by May.

New Business

1. Designated Assessor – State wanted to reform assessing. If we, for any reason, loose our assessor, the Township needs to have a designated assessor, which was decided at county level. Matt Woolford was picked, current Kent County Equalization Director. DeHaan moves to approve Matt Woolford as our designated assessor for Monterey Township, Williams supports, No further comment, 5 yays 0 nays, motion approved.
2. Recycling Policy Questions – Starting current year, all households pay \$50 tax.
 - a. Tax Exempt Households – At least 2 households. Will let participate if they are interested. Reinart will ask assessor about veterans and will address at next meeting.

- b. Interested Businesses – 3 businesses interested in participating. Frank motion to allow business to participate, DeHaan supports, no further comment, 4 yays 0 nays, Reinart abstains from voting. Motion approved.
- 3. Board Nominations – Reinart motion to renominate last years board of Brian Tims, Laura Roys & Regina Coffey, Frank seconds, no further comment, 5 yays 0 nays. Motion approved.
- 4. County Hazard Mitigation Plan – Would like to meet with Township Board to discuss plan. Currently planning either a Tuesday/Thursday this month, over Zoom.
- 5. COVID 19 Vaccination Plan – Allegan Health Department now vaccinating individuals in “Phase 1A” (paid and/or unpaid serving in healthcare settings who have the potential for direct or indirect exposure to patients or infectious materials and are unable to work from home as well as residents in long-term care facilities). If not qualify for Phase 1A, go to www.allegancounty.org/covid and complete “I Want the COVID-19 Vaccine” form or call 269-989-4546. More information
- 6. 2021 Gravel – Received noticed from County about gravel on 32nd between 134th and 130th. Will cost \$12,000 per mile. Board decided to wait till next month to discuss more.
- 7. Hall Rental – Currently not renting due to COVID. Will continue not to rent and will reevaluate in March 2021. Frank suggest stopping hall rentals, and using as office space. Will readdress next month.

No Public Comment
Adjournment

Frank motions, Commons supports. 5 yays, 0 Nays. Motion passes. 8:25pm


Megan Frank
Monterey Township Clerk

Date of approval