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# Monterey Township Meeting Minutes

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*January 2023*

Call to order, Roll call and Pledge of Allegiance

A regular meeting of the Monterey Township Board was held on 01/02/2024 at 7:00pm

Board members included:	Supervisor	Henry Reinart
	Clerk	Megan Frank
Citizens present: 9	Treasurer	
	Trustee	Eric Commons
Public Comment: NONE	Trustee	Jerry Williams

Reports:

- a. Visiting Officials:
  - a. Wyatt Frank (HAFD Rep): 2023 total of 549 calls. Monterey calls 7 medicals in the month of Dec. Did chimney fire training, vertical ventilations and structural firefighting. Hail claim complete, Squad 4 passed licensed.
  - b. SALEM: 2 new firefighters (begin fire academy 1/8/24). New radios purchased with grant money received. 2023 total of 135 calls. Did ice rescue training,
- b. Assessor: Had December BOR.
- c. Board Members
  - a. Frank – Financials done/bills paid. Will be completing end of the year items and figuring out electronic W2's/mailling. Lots of election work. Prelim/Public Accuracy testing will be 1/30/24, 10AM at Hopkins Township Hall.
  - b. Reinart – Discussed later on in the meeting.
  - c. DeHaan – Collection of Winter taxes. Drop box of end of the driveway at her home office.
  - d. Commons – Nothing new.
  - e. Williams – Nothing new.
- d. Other Township Boards
  - a. Planning Commission – Nothing new. Meeting planned for 1/8/24.
  - b. ZBA – Nothing new. Will meet in April 2024. Possible special meeting pending on application submission.
- e. Other Boards
  - a. Fire – Meets this month.
  - b. EMS – Meets this month.
  - c. Library – Moving forward with a new layout/construction. Once construction begins (unknown currently but will provide a 2-week deadline for closure dates) then will close for 6 weeks. Will have a new layout also for future expansions, larger/cozy kid's area. New ADA compliant checkout station and doors. Township should be able to occupy now and will be moving items in. Budget discussed and approved. Very healthy budget.

## Motions:

- Frank motion to approve December 2023 meeting minutes. Williams supports.
  - o 4 Yays / 0 Nays. Motion approved.
- Frank motion to approve December GEN Financials. Will review and complete the other accounts when Julie feels better. Williams supports.
  - o 4 Yays / 0 Nays. Motion approved.
- Williams motion to pay bills. Frank supports.
  - o 4 Yays / 0 Nays. Motion approved.

## Unfinished business

- a. Blight/Zoning Updates:
  - 2653 134<sup>th</sup> Ave: More vehicles being added. PCI contacted SOS to provide a more formal complaint. PCI communicating with Attorney's about next steps.
  - 2503 Beech Ct: Letter sent out with a ticket and have not heard back from property owner.
  - 3472 127<sup>th</sup> Ave: Made enough progress last year to back off. But official complaint made and providing a hazardous living condition.
  - 2684 126<sup>th</sup> Ave: Letter received from PCI and followed up with Township. Resident just storing a couple trailers there.
- ~~b. Cemetery Maintenance~~
- ~~c. Township Policy Book~~
- d. ARPA Funding: Will be contacting Tim Miller about property and also Linda Fiocchi.
- e. Digitizing Records – Megan contacted office last week and facility on track to bring everything back towards the end of Feb. Taking longer due to the condition of some of the books and making sure the pages scan correctly.
- ~~f. Drain District Concerns~~
- ~~g. Bond Management~~
- h. Cemetery Ordinance: Completed and will review in March for final review.
- i. AT&T Metro Act: Packet mailed back and has been received.
- j. Charter Franchise: Agreement has been approved and service area map provided for review.
- k. Transfer Station Shed: Will discuss next month.
- l. 2025 Road Projects: Road Commission contacted and waiting for a work order form. Annual meeting date to be located.
- m. 2024 MTA Capital Conference: Discussed.
- n. Lawn Care at the Cemetery: Extend contract discussion.
  - Frank motion to have Henry discussed an extension of contract to General Lawn Care. Williams supports.  
4 Yays / 0 Nays. Motion approved.

## New Business

- a. Cemetery Deeds: None.
- b. Text My Gov: To discuss next month with representative.
- c. 2025 Gravel Recommendations: Recommending 127<sup>th</sup>, between 32<sup>nd</sup> and 36<sup>th</sup> and, 34<sup>th</sup> st between 130<sup>th</sup> and 127<sup>th</sup>. Complaints received a bout 31<sup>st</sup> st. Pushing decisions to Feb.
- d. Republic Concerns: Discussed.
- e. Planning Commission (2024-2026) Appointments:

- a. Reinart motions to appoint Scott Boeve to the Planning Commission Chair for the term 2024-2026. Williams supports.  
4 Yays / 0 Nays. Motion approved.
- f. Zoning Board of Appeals (2024-2026) Appointments:
  - a. Reinart motions to appoint Scott Boeve to the Zoning Board of Appeals Secretary for the term 2024-2026. Williams supports.  
4 Yays / 0 Nays. Motion approved.

Public Comment:

- C. Avery: Transfer Station discussion/Blight discussion.
- E. Collier: Library board discussion.

Adjournment – Frank motion to adjourn. Commons supports.  
4 Yays / 0 Nays. Motion approved. Adjourn 7:49pm.

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Megan Frank  
Monterey Township Clerk

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Date of approval