
Monterey Township Meeting Minutes

December 2024

Call to order at 7 pm, Roll call and Pledge of Allegiance

A regular meeting of the Monterey Township Board was held on 12/02/2024 at 7:00pm

Board members included:

Supervisor	Henry Reinart
Clerk	Megan Frank
Treasurer	Julie DeHaan
Trustee	Eric Commons
Trustee	Jerry Williams

Citizens present: 3

Public Comment: NONE

Reports:

a. Visiting Officials:

a. Dan Kipen (SAFD Rep): Tablets set up/installed for apparatus. Working on grants to get headsets in 1712 and 1714. Officers went live 11/10 and FF 12/2 for fire engineering online training. Adopting a family for the holidays. Assisting in community tree lighting.

b. Assessor: BOR on 12/10

c. Board Members

a. Frank – Bills paid/financials done. November General Election complete and canvassing for election. Attended the Fire Board meeting/Library meeting. ACCA follow up post-election. Finalizing ARPA paperwork for submission later this week. Gathering Year End info to complete.

b. Reinart – New Road on 28th St – did not get finished up nicely. County will correct.

c. DeHaan – Property tax bills prepared this month. Attended a MTA training for Treasurers.

d. Commons – NONE

e. Williams – NONE

d. Other Township Boards

a. Planning Commission: Special meeting 12/9 at 7pm

b. ZBA: Did not meet.

e. Other Boards

i. Fire: New Fire Chief Trevor Bielby accepted position. Went over Board roles and responsibilities along with Deputy chiefs. Will begin selling old 411 (anticipated price to sell will be 60k).

ii. Library: Began Strategic planning.

iii. Ambulance: Medical alarm, non-transport fees, budget and new ambulance purchase discussion at last meeting (Nov. 2024).

Motions:

- DeHaan motion to approve the November 2024 regular meeting minutes. Williams supports
 - o 5 Yays / 0 Nays. Motion approved.
- DeHaan motion to approve the November 2024 Financials. Commons supports
 - o 5 Yays / 0 Nays. Motion approved.
- Frank motion to approve to pay the bills for December 2024. Williams supports
 - o 5 Yays / 0 Nays. Motion approved.

Unfinished business

- a. Blight/Zoning Updates: 3 projects being worked on this year.
 - 127th property done and added on taxes.
 - 134th property given show-clause hearing and resident filed an objection. Waiting on court date.
 - Beech Ct. show-clause cancelled due to owner of residence deceased. Will need to restart.
- b. Sandy Pines Dam: Project is wrapping up soon.
- c. Future Road Improvement Plan: 01/20 – Craig at Road Commission to come to special meeting for list of new road projects.

New Business

- a. Cemetery Deeds:
 - Cemetery deed #87 for Lesley Kblowski for Willie Ronald and Doreen Wilkerson. Grave 5 Lot 12 New South Part.
Frank motion to approve Cemetery Deed #87. Commons supports.
5 Yays / 0 Nays. Motion approved.
- b. 2025 Meeting Dates: Discussed.
Commons motion to approve 2025 meeting dates. Frank supports.
5 Yays / 0 Nays. Motion approved.
- c. 2025 Fee Schedule: Discussed.
Williams motion to approved the 2025 Fee Schedule. Commons supports.
5 Yays / 0 Nays. Motion approved.
- d. MTA Training: Discussed.
- e. 2025-2026 Board of Review: Odd year to odd year. Will nominate at Jan. Meeting.
- f. WAEMS Representatives: Discussed.
Reinart makes a motion to allow Henry Reinart and Lois Commons to be the Monterey Township Reps for the WAEMS Board. Williams supports.
5 Yays / 0 Nays. Motion approved.
- g. HAFD Representatives:
Reinart makes a motion to allow Henry Reinart and Eric Commons to be the Monterey Township Reps for the HAFD Board. Williams supports.
5 Yays / 0 Nays. Motion approved.
- ~~h. Hopkins Library Representatives:~~
- i. Planning Commission:
 - Board Rep 2024-2028: Jerry Williams

- Reinart makes a motion to allow Jerry Williams to be the Monterey Township Rep for the WAEMS Board. Williams supports.
- j. 5 Yays / 0 Nays. Motion approved.
- Board Rep 2025-2028:
 - Board Rep 2025-2028:
- k. Zoning Board of Review:
- Board Rep 2025-2028:
- l. 2025 Cemetery Lawncare: Discussed.
- Frank makes a motion to extend the contract for the current lawncare company. Williams supports.
- 5 Yays / 0 Nays. Motion approved.

Public Comment:

- C. Avery: Concerns with neighbor. Transfer station concerns.

Adjournment – Frank motion to adjourn. Williams supports. 5 Yays / 0 Nays. Motion approved.
Adjourn 7:42pm.

Megan Frank
Monterey Township Clerk

Date of approval