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# Monterey Township Meeting Minutes

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*May 2023*

Call to order, Roll call and Pledge of Allegiance

A regular meeting of Monterey Township Board was held on 05/01/2023 at 7:00pm

Board members included:

Supervisor	Henry Reinart
Clerk	Megan Frank
Treasurer	Julie DeHaan
Trustee	Eric Commons
Trustee	Jerry Williams

Citizens present: 12

Public Comment:

- Pat Peterson – Blight Ordinance complaint about Dustin.
- Steven Young – Why not open in prayer?

Reports:

a. Visiting Officials:

- a. Dan Kipen (Chief of Salem): Trainings plan, New fire hose. Submitting Marathon Pipeline grant. Received the AAA Grant -will be getting traffic control equipment. Set to arrive mid-May 2023. Reorganizing station and did SCBA fit testing.
- b. Tyler Frank (Assistant Chief of Hopkins FD): 35 Calls in Monterey Township (YTD). Assisted Allegan FD with a fatal. Staffed with 29 personnel. HAFD will be hosting a mental health resilience conference presented by the Within Thin Line Organizations.
- c. Larry Brown – Working on routine maintenance. Work order sent for culvert replacement on 134<sup>th</sup> between 25<sup>th</sup> St North and 25<sup>th</sup> St South. No word on when crack sealing will start yet.

b. Assessor: In

c. Township Board Members:

- a. Frank: Election tomorrow (5/2/23) for Hamilton Public Schools. Sent our all AV Apps: received 15 apps back. 15 ballots sent: 11 ballots returned. Payroll done. Checks and reconciliation complete.
- b. DeHaan: Attended/helped with FFA Clean up. Attended the annual MTA conference. Looked at booths about website development.
- c. Reinart: Discussed later.
- d. Williams: Nothing.
- e. Commons: Nothing.

d. Other Township Boards:

- a. Planning Commission:
- b. ZBA: Met in April. No variances on agenda. Discussed Ag splitting.
- c. Fire Board: 18 Packs (SCBA) already in service. Estimate about 15-year use. Last SCBA Packs went 21 years. Averaging 1 ½ calls a day. Staff picking up short shifts to work on house/trucks. Plan is to place flags at previous Fight fighter grave sites. Eric A. working with insurance for Hail damage. Possibility of switching fuel vendors due to lots next to DPW selling.
- d. WAEMS Board: Meeting next

- e. Library Board: Construction of the new Hopkins Township Hall has begun 4/24/23. Has until 12/1/23 to complete all construction agreed upon. Summer Reading Program to begin 6/12/23 until 7/22/23. All fines removed. 263 patrons owing overdue fines. 128 now have \$0 balance. Approximately \$1,000.00 purged. Library awarded the Legacy Grant from Allegan County Community Foundation. \$2,800.00 to go towards purchasing new public computers and a TV to be used for programs. Only planned day closed in May is Memorial Day (5/29/23).
  - i. Frank motion to provide \$100.00 to the Hopkins District Library for the Summer Reading Program. Commons supports.  
5 Yays / 0 Nays. Motion approved.

Approve Minutes:

- Frank motion to approve the April 2023 Special Minutes. Williams supports.  
5 Yays / 0 Nays. Motion approved.
- Frank motions to approve the April 2023 Financials. Commons supports.  
5 Yays / 0 Nays. Motion approved.
- Frank motion to approve to pay the bills for April 2023. DeHaan supports.  
5 Yays / 0 Nays. Motion approved.

Unfinished Business:

- a. Blight/Zoning Updates:
  - a. 134<sup>th</sup> Ave Compliance Order: Only for main property. Has been storing vehicles on other parcels. Give authorization to our Zoning Enforcement Team to call tow trucks to take care of vehicle on parcel once timeline has expired (20 days). Williams supports.  
5 Yays / 0 Nays. Motion approved.
  - b. Gravel Pit (32<sup>nd</sup> and 128<sup>th</sup>): Residents who own will be coming to the next planning commission meeting to get special use permit and go about
  - c. Brenner (125<sup>th</sup>): Residents have moved to Pullman. New owner looking to clean up and looking for demo permit to demo house that caught fire last winter.
- b. Cemetery Maintenance:
  - a. Stone Repair: Sons of the Civil War and FFA helped cleaned up cemetery on 4/22/23 and did a great job. Sons of the Civil War able to get a headstone for Jon Starring and looking to have a ceremony for that soon. Date TBD. Have not talked to Hastings yet about stone setting.
  - b. Tree Quote: Met with Shaffer Tree Service LLC and agreed that the damaged sugar maple should be removed (halfway between 2 south driveways, closest to road). Williams motions to approve the quote of tree removal/trimming from Shaffer Tree Services 1-4a totaling \$5,600.00. Commons supports.  
5 Yays / 0 Nays. Motion approved.
- c. Township Policy Book: Special Meeting scheduled on Monday May 22<sup>nd</sup>, 2023 for Chapter 4 of the policy book.
- d. ARPA Funding Projects:
  - a. Frank still suggesting for a new Township Hall/Substation. Will have better security/storage for important documents and with a Substation – will lower ISO rates for residents of Monterey Township.
- e. Broadband: No updates. Broadband Action Group meeting schedule for this week.
- f. Hall Repair: Property Revolutions LLC to quote any hail damage from pervious.
- g. Digitizing Records: Frank contacted location again, waiting on response.

- h. ~~Drain District Concerns:~~
- i. Bond Management Plan: No new update.
- j. Hall Internet: Frank to call AT&T for terms and conditions and liability issues.
- k. Township Newsletter: Quarter One Newsletter complete. Working on Quarter Two.
- l. Memorial Day Program: 11AM at Poplar Hill Cemetery on 5/29/23.
- m. Solar Panel Ordinance: Planning Commission meeting 5/8/23 at 7PM to go over 2<sup>nd</sup> half of ordinance. County putting on presentation for Solar Panels. Date TBD.
- n. Flood Mapping Ordinance: Presented last month. Frank motion to approve Ordinance 23-1. Williams supports. 5 Yays / 0 Nays. Motion approved.
- o. Poverty Exemption Policy: Brought up last month. One resident \$6.00 over for Poverty Exempt. No change.
- p. Recycling Curbside Agreement: Contract complete. Board would like to add robo calls would like to be added. DeHaan motion to approve contract with our without robo calls added. Williams supports. 5 Yays / 0 Nays. Motion approved. Household count requested by Dan F – Henry provided.
- q. Allegan Township Concert: Parking part in Monterey Township. Allegan Township still working with EOC. Hope to have topic on Planning Commission for Allegan County.

New Business:

- a. 134<sup>th</sup> Ave Culvert Work Order: 60in x 64ft cement culvert to be placed. \$30,000.00 Frank motion to approve Work order for 134<sup>th</sup> Ave Culvert Repair. DeHaan supports. 5 Yays / 0 Nays. Motion approved.
- b. Government Texting App: Company that deals with township texting out/in. Zoom meeting scheduled for this month.
- c. Exterminator: Megan to find one and schedule.

Public Comment:

- Carl Avery: T. Krocotavich question.
- Brian Timm7: Newsletter compliment.
- Al Radspealer: PA 116 Question. Questions about Ag land.
- Pat Peterson: PA 116 Question. Zoning Ordiance questions.

Adjournment – Frank motion to adjourn. Williams supports.  
5 Yays / 0 Nays. Motion approved. Adjourn 8:54PM.



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Megan Frank  
Monterey Township Clerk

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Date of approval