
Monterey Township Meeting Minutes

May 2024

Call to order at 7 pm, Roll call and Pledge of Allegiance

A regular meeting of the Monterey Township Board was held on 07/01/2024 at 7:00pm

Board members included:

Supervisor	Henry Reinart
Clerk	Megan Frank
Treasurer	Julie DeHaan
Trustee	Eric Commons
Trustee	Jerry Williams

Citizens present: 12

Public Comment: None

Reports:

a. Visiting Officials:

- a. David (SAFD Rep): Updating SOG, Annual hose test complete. Cruise night successful. 8 Calls for Monterey in June 2024.
- b. Rachelle Smit (43rd Area State Rep): Rerunning for 2024. Legislature update: Proposal 2 discussion, Agricultural Committee update, and Insurance and Financial services update. 85.2 billion dollars approved for State Budget.
- c. Elizabeth Peterson – Running for 48th Circuit Court Judge.

b. Assessor: July Board of Review to be held on 7/9/24

c. Board Members

- a. Frank – Bills done/Working on Financials. Began prepping for Aug. Primary Early voting/Election. AV's all mailed. Q2 Newsletter complete.
- b. Reinart – Discussed in agenda.
- c. DeHaan – Summer taxes bills prepared and mailed today 7/1/24. Attended a Blight Webinar and recommended no certified letters.
- d. Commons – None
- e. Williams – None

d. Other Township Boards

- a. Planning Commission: Will meet 7/8 @ 7PM
- b. ZBA: Nothing

e. Other Boards

- i. Fire: HAFD having monthly meetings. Fire Chief position posted.
- ii. Library: Audit complete – no budget violations/clean opinion. Summer Reading program began 6/10 and ends 8/3 (party in the park). Program flyer posted on corkboard.
- iii. Ambulance: Will meet 7/10 @ 7PM

Motions:

- Frank motion to approve the June 2024 Meeting minutes. Commons supports
 - o 5 Yays / 0 Nays. Motion approved.
- DeHaan motion to approve the May and June 2024 Financials. Frank supports

- 5 Yays / 0 Nays. Motion approved.
- Frank motion to approve to pay the bills for July 2024. Williams supports
 - 5 Yays / 0 Nays. Motion approved.

Unfinished business

- a. Blight/Zoning Updates: 3 projects currently out will be bid out – looking to have them done by next week. 134th property might be looking at additional charges. Davey Myers property complaint.
- b. Digitizing Records: 2nd jump drive arrived without cemetery books on there.
- c. Text My Gov: Up and live.
- d. EGLE Transfer Station Permit –
- e. Sandy Pines Dam – No new update. Did receive grant from State – construction to begin Aug 2024
- f. Hall Repairs
 - i. Chimney Flashing – Fixed.
 - ii. Bathroom – Megan to complete.
- g. Cemetery Repairs
 - i. Stones – Henry meeting with Patterson Stones about resetting stones. 9:30AM. Discussed damaged stones.
 - ii. Water lines – Jerry & Dave Williams fixed water lines. Few nozzles need replacement.
 - iii. Trees – Few trees need to be removed along with grinding up brush. Henry to reach out to Darron about grinding.

New Business

- a. Ordinance 24-01: Cemetery Ordinance
 - DeHaan motion to approve Ordinance 24-01 Cemetery Ordinance as stated and presented. Frank supports.
5 Yays / 0 Nays. Motion approved
- b. Accounting Firm: To be partnered with Rehmann.
- c. Accident Fund Group Audit Letter: Discussed
- d. Proposal for ICP Tabulators (Early Voting): Discussed proposal from Hopkins Township. Frank motion to decline proposal from Hopkins Township for ICP Tabulators. DeHaan supports.
5 Yays/ 0 Nays. Motion approved.
- e. Commons motions for Reinart to approach the Road Commission about awarding the job of 28th St to the 2nd local bidder. Williams supports.
5 Yays / 0 Nays. Motion approved
- f. Hopkins District Library Summer Reading Program: Discussed.
Frank motion to provide \$150.00 to the Summer Reading Program. DeHaan supports.
5 Yays/

Public Comment:

- C. Avery discussion of Transfer Station shed.

Adjournment – Frank motion to adjourn. DeHaan supports. 5 Yays / 0 Nays. Motion approved.
Adjourn 7:47 pm.

Megan Frank
Monterey Township Clerk

Date of approval