In an effort to promote the ability for township residents, or other stakeholders, to express their views in a positive environment the Monterey Township Board adopts the following policy regarding public comment.

- The Monterey Township Board meeting is a business meeting of the township. The Township Board finds it necessary and appropriate to adopt a policy to allow the board to conduct its business by designating times within the meeting for public comment and providing rules for addressing the board at the board meeting. All Monterey Township Board meetings are conducted in compliance with the Open Meetings Act. To that end, the Board adopted this policy.
- An individual’s ability to participate in public comment will be terminated for the remainder of the meeting if they engage in threatening or vulgar language.
- Members of the audience will only be allowed to speak once recognized by the meeting moderator.
- Attendees will not be able to transfer their speaking time to another attendee.
- Public comment is only allowed during the following portions of the meeting:
  - During the first public comment period.
    - Attendees will be limited to one comment period with a maximum time of two minutes. If the allotted time is not sufficient, individuals are encouraged to place their comments into written form and deliver them to the Township Clerk. All written comments are subject to disclosure under the Freedom of Information Act.
    - Attendees may only speak on items on the posted agenda.
  - Reports from board members and visiting officials.
    - In the discretion of the moderator, questions on reports from members of the audience may be directed to the speaker through the moderator of the meeting.
  - During the second public comment period.
    - Attendees will be limited to one comment period with a maximum time of two minutes.
    - Attendees may speak on any item pertaining to Monterey Township at this time.
    - If the allotted time is not sufficient, individuals are encouraged to place their comments into written form and deliver them to the Township Clerk. All written comments are subject to disclosure under the Freedom of Information Act.
- During both public comment periods the Monterey Township Board will take note of the comments but will not reply to any during the night of the meeting, unless in the board’s opinion the answer is brief and not subjective.
- Abuse of any part of this policy may lead to the termination of the individual’s ability to participate in public comment during the remainder of the current meeting. At the request of the moderator, those displaying threatening or abusive behavior during an open meeting may be ejected from the Township Hall.